

# OMQ Future - Meeting Minutes

Date	16/10/2012	Written By	Peter Badger
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Present
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Name
Clare Wilks (CW) (Chairperson)
Peter Badger (PJB) (Secretary)
Kate Francis (KF)
Dominic Murphy (DM)

Name
Paul Bradburn (PB)
Rebecka Formosa (RF)
Willie Harbinson (WH)
Leighton De Burca (LDB)

Distribution as above plus:
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Name
Eva Stuzenburger (ES)
Simon Birch (SB)

Name
Alison Bromilow (AB)

Item	Minute	Action
	<b>AREA APPLICATION</b>	
1.0	CW stated that the application for the boundary of the Neighbourhood Plan area was due for submission to Bristol City Council on 1st November 2012, and would then be subject to 6 weeks of public consultation.	
1.1	KF queried how areas were designated. Other members of the steering group clarified. KF volunteered to write a simple explanation.	KF
	PJB volunteered to look into completing the application form. CW stated that if there were queries, Sarah O'Driscoll would be good person to contact.	
	<b>EVENTS</b>	
2.0	<b>(a) OMCA Event:</b> PB confirmed the OMCA meeting was scheduled for 24th Oct (not Nov, as stated on the agenda). At the meeting, the hierarchy of OMCA, OMQ, OMQF and other partners will be clarified. The meeting needs to be concise and short. PB welcomed any offers of help with the agenda. LDB suggested an initial introduction, then breakout table discussions, might be a good idea. It was agreed LDB would publicise via email. PJB would follow up with a FB and Twitter post, once LDB's email had been received.	PB LDB PJB
2.1	<b>(b) Shop Space:</b> It was agreed to put details of shop space on hold until after visits had taken place.	
2.2	<b>(c) Mayoral Hustings:</b> The date of hustings at Trinity was confirmed as 8th November 2012. There was a query whether there would be any Old Market display boards at the event. PB had one question to table.	

2.3	<b>(d) BCS Event, keeping high streets alive, 19th November 2012:</b> The group confirmed some of the steering group would be able to attend. The group also agreed that it should be an aim to try and ensure half the group attend similar events in the future, although it was recognised some people could not attend, daytime events due to work commitments.	ALL
2.4	<b>Non-agenda item: Enterprise Zone meeting:</b> PB stated that a discussion with reps from the EZ team had been agreed to and possible dates were 13th and 15th Oct. PB and WH would attend. CW offered to attend if it was considered useful.	PB WH CW
2.5	<b>(e) Neighbourhood Visits:</b> Target locations were discussed. In St Judes the mosque and community meeting room were highlighted. Eileen and Helema were mentioned as good contacts. The Andelucian Academy was suggested, although it was pointed out that a lot of the pupils were not local. It was agreed to discuss further at the next meeting. It was agreed that an email would be sent to the St Phillips Planning Committee to outline the NH plan plans.	?
	<b>(f) Winter Event:</b> It was discussed whether the group would be ready hold an event by December. The possibility of combining with an AGM in January 2013 was discussed, but rejected as they were different types of events. CW raised that an indoor area could be found, although it could end up on the street in order to drum up interest, as had happened at the Carriageworks consultation in Stokes Craft.	
	<b>ENGAGEMENT TOOLS</b>	
3.0	PB explained features of the Cart.	
3.1	LDB gave a summary of the survey output data Survey Monkey could output and how easy it was to analyse. LDB then suggested people were asked for 'wishes' when the cart was pushed around, which could then form the basis for survey questions. This was agreed as a very good idea by the Steering Group. DM advise that for Big Lottery funding a set of questions had been used; it might be an idea to look at these for inspiration, and also to use community researchers to ask the questions, i.e. local people.	
3.2	It was agree to test sample postcards at the OMCA meeting. It was agreed to use the font 'Impact', and a PDF and Jpeg format would be produced for the flyer by LDB.	LDB
3.3	DM suggested to get in touch with Housing Association, Doctors, etc to help spread the word. LDB suggested that most large flat developments were covered by Steering Group or OMCA members, or other close contacts. DM and Sally could cover The Dings.	ALL
3.4	LDB suggested that Luton Camera Exchange could be used as the shop window space prior to it being taken on by a new occupier.	
3.5	T-shirts were discussed. Several possible designs were tabled. A flexible t-short people could write their area name on was agreed. LDB would investigate printing prices.	LDB
	<b>NEXT MEETING: To be confirmed.</b>	